

Parks and Rec Meeting Minutes

May 20, 2025

Called to order 6:30pm

Attendees: Mike Glover, Ashley Hacking, Lee Glover Pam Jenkins, Barb Howley. Guest James O'Leary.

I Policies and Procedures – Solicitor O'Leary

- A Mr O'Leary was invited in to discuss the policies and procedures for the parks committee. He indicated we needed to become more formal with the structure of the parks meeting. Said we needed to follow Roberts Rules and take recorded votes on decisions of the committee. We also should have official appointments with expiration dates. Also said committee members should be attending meeting to maintain committee appointment. Jim added that when we are holding an event that we should have a list of all items for the event and then the parks committee vote on approval of those items. It was said by Mr O'Leary that a member of council that is on the parks committee should be in attendance for all committee run events. He also stated we should not be making permanent changes to the park without mayoral or council approval.

II. Old Business

- A A motion was made by Ashley and seconded by Lee to approve the "How to Plant a Pollinator Garden In Your Yard" event plan for June 1, 2025 from 3:00-4:00. Mike, Ashley, Lee, Pam and Barb all voted yes.
- B A motion was made by Barb and seconded by Ashley to retroactively approve the new date of Sept 14, 2025 for the "Butterfly and Hummingbird Gardening and You". Mike, Ashley, Lee, Pam and Barb all voted yes.
- C Spice Bushes – Pam stated they were already planted in the meadow. Got them at the Lake County Native Plant Sale.
- D Arbor – Planting native vines and treating the wood. It was decided that we would have several colors provided by Pam at the next meeting for the committee to come to an agreement on and we would then treat/stain the

meadow arbor, shelter and picnic table in the dog park at the same time. We will then take to council to approve staining/sealing the arbor and dog park shelter. A motion was made by Barb and seconded by Ashley to take to council the request to stain/seal the arbor and dog park pavilion. Mike, Ashley, Lee, Pam and Barb all voted yes.

- E Community Garden – Garden is open. Held a meeting for new members on 17 to orientate them on the garden. Garden was rototilled by Dennis Shimko (volunteered) and then a second time by our road department.
- F Ohio DNR NatureWorks Grant – Grant has filled out and submitted. Unsure of the date for grant awarding.
- G Earth Day Wrap-up – Pam has list of volunteers and expenses from the event and will bring copies for everyone at the next parks meeting.
- H Dog Park – Ashley asked for direction on how to follow up on a complaint from a dog park visitor about other visitors not following dog park rules. It was agreed upon that we have better signage on 35lbs or under for small dog park and that we have a non-emergency number posted for the police to respond to people abusing the rules.
- I Park Committee Mission Statement – Ashley handed out a rough copy and asked everyone to come back to the next meeting with suggestions for changes.
- J A motion was made by Mike and seconded by Ashley to recommend to the mayor that the road crew put pea gravel in the area under the dog park shelter. Mike, Ashley, Lee, Pam and Barb all voted yes.

III New Business

- A motion was made by Mike and seconded by Ashley to table the review of the “wish list” until the June meeting. Mike, Ashley, Lee, Pam and Barb all voted yes.

IV Next Meeting – June 3, 2025 6:30pm held at Lee Lydic Park weather permitting

- V Adjourn – 8:28pm – A motion to adjourn was made by Barb and seconded by Lee. Mike, Ashley, Lee, Pam and Barb all voted yes.