



## VILLAGE OF PERRY POLICE DEPARTMENT

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Dear Applicant,

Thank you for your interest in the Perry Village Police Department.

The Perry Village Police Department is proud of its history and service we provide to the community. The department is a 24/7 operation consisting of 6 full-time officers comprised of a lieutenant, four patrol officers and several part-time officers. The department has one canine officer, two school resource officers that serve dual roles within the agency.

Through a collaborative agreement of sharing resources with the Village of North Perry, the department patrols approximately a 5 square mile area. Within the Village of Perry, Perry Local School District operates a campus consisting of approximately 2000 students and staff serving Perry Village, Perry Township and North Perry Village on a 100-plus acre campus educating grades PreK-4, 5-8 and 9-12, as well as an athletic center opened to the residents of Perry.

We are seeking candidates that are willing to commit to our mission of enhancing the safety, security and quality of life of the community. By fulfilling the role of a law enforcement officer as protectors and servants of the community, the officer will work collaboratively with citizens to ensure their needs are met. As an officer with the Perry Village Police Department you will be required to uphold the highest standards of professionalism, integrity, and honor while conducting yourself in a moral, ethical and empathetic manner to have police legitimacy and community trust thrive. If you have the ability to commit to these core values and mission statement as well as be available for nights, weekend, and holidays on an as needed basis, we encourage and welcome you to complete this application for consideration.

Your application will be kept on file in accordance with our records retention. Thank you for your interest in the Perry Village Police Department.



***Village of Perry  
3758 Center Road  
Perry, OH 44081  
440-259-2671***

Dear Applicant:

Thank you for your interest in the Village of Perry.

The Village is an Equal Opportunity Employer.

The Village will not discriminate in employment-related decisions, including those affecting selection, compensation or benefits, discipline, evaluation or termination, based upon race, color, religion, creed, age, sex, national origin or ancestry, armed forces veteran status or having a qualifying disability that does not affect the individual's ability to perform the essential functions of a position with or without reasonable accommodation.

Your application will be kept on file in accordance with our records retention policy.

Sincerely,

John H. Roskos  
Fiscal Officer



**EDUCATION:**

Schools/ Collages Attended:

#YEARS

YEAR GRAD.

DEGREE

EDUCATION:	#YEARS	YEAR GRAD.	DEGREE
Schools/ Collages Attended:			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**DESCRIBE ANY SPECIAL QUALIFICATIONS FOR THIS POSITION:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ARE YOU A VETERAN OF THE U.S. MILITARY SERVICE? ( ) YES ( ) NO

I CERTIFY THAT ALL THE ANSWERS GIVEN HEREIN ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION FOR EMPLOYMENT AS MAY BE NECESSARY IN ARRIVING AT AN EMPLOYMENT DECISION. I UNDERSTAND THAT THIS APPLICATION IS NOT INTENDED TO BE A CONTRACT OF EMPLOYMENT. IN THE EVENT OF EMPLOYMENT, I UNDERSTAND THAT ANY FALSE OR MISLEADING INFORMATION GIVEN ON MY APPLICATION OR INTERVIEW MAY RESULT IN TERMINATION OF EMPLOYMENT.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**WAIVER**

The undersigned applicant for the position of Police Officer with the Village of Perry does for himself/herself, his/her heirs, executors, administrators and assigns, waive, release, acquit and forever discharge the Village of Perry, its officers, employees, agents, servants and successors, for any and all claims, causes of actions, rights, damages, costs, loss of service, expenses and compensation whatsoever, which may result to the undersigned from taking the physical agility test required by the Village of Perry to qualify for the position of Police Officer.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

WITNESSES: \_\_\_\_\_

\_\_\_\_\_

**CONSENT**

I understand that a character investigation, fingerprint record check and complete medical, aptitude, personality and psychological test will be required prior to appointment with Village of Perry, Police Division and hereby do consent to same.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
SS#

\_\_\_\_\_  
Date

**AUTHORITY TO RELEASE INFORMATION**

I, \_\_\_\_\_, hereby authorize the Village of Perry, Ohio to make or cause to be made an investigation attended to my application for employment.

I hereby further authorize any previous employer, individual, company or institution to furnish the Village of Perry, Ohio, any information concerning my employment or relationship, and do hereby release the individual, company or institution involved in furnishing such information from liability or damages resulting there from.

I hereby further authorize any police or law enforcement agency (local, state, federal) to release to the Village of Perry, Ohio, any information in their files which may be releasable by law and I do hereby release the police or law enforcement agency and all individuals concerned therewith, from all liability for any damage whatsoever incurred in furnishing such information.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SS#: \_\_\_\_\_

(For identification purposes only)

**Village of Perry**  
**Employment Background Investigation**

NOTICE TO APPLICANT:

The background investigations purpose is to insure that each applicant is morally, financially and socially stable. Since this step may or may not eliminate an applicant, it is important to know if he/she has a background that would bring discredit to the Police Division.

The investigator completing the background investigation will utilize the information supplied on this form. The release form will give the investigator the legal authority to obtain the needed information.



VILLAGE OF PERRY POLICE DIVISION BACKGROUND INVESTIGATION

ANSWERS MUST BE PRINTED OR HANDWRITTEN LEGIBLY WITH INK. EACH QUESTION MUST BE ANSWERED. THERE MUST BE NO BLANKS. IF A QUESTION DOES NOT APPLY TO YOU, WRITE DNA. INFORMATION MUST BE ACCURATE. FALSE STATEMENTS OR OMISSIONS WILL BE CAUSE FOR DISAPPROVING YOUR APPLICATION, APPOINTMENT OR FOR DISCHARGE AFTER APPOINTMENT.

Date of Application \_\_\_\_\_ Position Applied for \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Other names you have used,  
Including aliases, nicknames \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Are you a citizen of the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

If a naturalized citizen, date, city and state where naturalized \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_ Eye Color \_\_\_\_\_

Ohio driver's license no. \_\_\_\_\_ Type \_\_\_\_\_ Expiration Date \_\_\_\_\_

Out of state driver's license no. \_\_\_\_\_ Type \_\_\_\_\_ Expiration Date \_\_\_\_\_

Residence Address \_\_\_\_\_  
Number Street City State Zip Code

Phone \_\_\_\_\_ With whom do you live \_\_\_\_\_ Relationship \_\_\_\_\_

Business Address \_\_\_\_\_ Business Phone \_\_\_\_\_

Marital Status \_\_\_\_\_ Present spouse's name \_\_\_\_\_

Date of marriage \_\_\_\_\_ Maiden or other name used by spouse \_\_\_\_\_

Spouse's address if different than applicant \_\_\_\_\_

Spouse's phone number is different than applicant \_\_\_\_\_

Name and address of spouse's employer \_\_\_\_\_

Dependant (s) Yes \_\_\_\_\_ No \_\_\_\_\_

VILLAGE OF PERRY POLICE DIVISION BACKGROUND INVESTIGATION

Please list all dependents:

	Name	Date of Birth	Address
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

If there additional dependents, please list them on the last page of this form.

The following section is to be completed by applicants who have been divorced, have gone through annulment or dissolution proceedings, or have dependents.

1. Name of former spouse \_\_\_\_\_ Phone number \_\_\_\_\_
2. Address \_\_\_\_\_
3. When and where married \_\_\_\_\_
4. When and where divorced \_\_\_\_\_
5. Who instituted the proceedings \_\_\_\_\_ Grounds for divorce \_\_\_\_\_
6. Do you pay alimony or child support? Yes \_\_\_\_\_ No \_\_\_\_\_
7. Amount of support paid \$ \_\_\_\_\_ per \_\_\_\_\_
8. Have you ever been delinquent on alimony or child support payments? Yes \_\_\_\_\_ No \_\_\_\_\_
9. What state or county office is your support paid through? \_\_\_\_\_  
If you have been married more than twice, provide the information requested in the above section about all previous spouses on the continuation sheets at the end of this form.

Father's name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Mother's name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**VILLAGE OF PERRY POLICE DIVISION BACKGROUND INVESTIGATION**

List the names and addresses of all brothers and sisters. If applicable, list the names and addresses of your father-in-law, mother-in-law, brothers-in-law and sisters-in-law.

Relationship	Full Name and Telephone #	Complete Address
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____

**INDEBTEDNESS:** Involving you or your spouse

To Whom Monthly Owed Payment	Address Date Incurred	Original Amount	Amount Due
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____

Name and location of your bank \_\_\_\_\_

Indicate whether you presently:

Own or are buying a home \_\_\_\_\_ Rent \_\_\_\_\_

Live with relatives \_\_\_\_\_

If applicable, list the name, address and phone number of your landlord \_\_\_\_\_

Year, Make and License Number of your present vehicle

Name of legal owner

1. \_\_\_\_\_

2. \_\_\_\_\_

- |     |     |    |  |
|-----|-----|----|--|
| 1.  | Yes | No | Have you, your spouse, or ex-spouse(s) ever had judgments rendered against you?                            |
| 2.  | Yes | No | if employed by the Police Division, do you anticipate any income other than your Village of Perry income?  |
| 3.  | Yes | No | Have you ever had any of your property repossessed?  |
| 4.  | Yes | No | Have you ever had your wages attached?   |
| 5.  | Yes | No | Have you ever been a party to a small claims or other court action?  |
| 6.  | Yes | No | Do you have any immediate civil actions pending against you?   |
| 7.  | Yes | No | Have you ever been refused credit?   |
| 8.  | Yes | No | Have you ever been bonded?   |
| 9.  | Yes | No | Have you ever had a bond refused?  |
| 10. | Yes | No | Have you filed for bankruptcy, or been declared bankrupt?  |
| 11. | Yes | No | Have you ever had a lien filed against you?  |
| 12. | Yes | No | Have you ever been in arrears or delinquent in paying any federal, state, or local income or property tax? |

If the answer to any of the above mentioned questions is yes, explain in detail below.

Use the last page of this form if more space is required.

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## GENERAL INFORMATION INQUIRY

NOTICE: The following questions and answers will be verified through the use of the Computerized Voice Stress Analyzer (CVSA) and/or polygraph (lie detector test). If the answer to any of the following is yes, it will be necessary for you to explain, in detail, on the continuation sheet provided. Full and comprehensive explanations are required.

1.    Yes    No    Have you ever been placed on or served in a criminal diversion type program that led to the eventual dismissal of any criminal charges?
  2.    Yes    No    Have you ever been convicted of a felony?
  3.    Yes    No    Have you ever been convicted of a misdemeanor that had been reduced from original felony charges?
  4.    Yes    No    Have you ever been convicted of any criminal offense? i.e., theft offenses, assault, contributing to the delinquency of a minor, disorderly conduct, gambling, drug offenses, sex offenses, offenses involving immoral or indecent conduct, fraud, trespassing, offense involving military justice, or any other criminal offense?
  5.    Yes    No    Have you been convicted of any traffic offenses? i.e., operating a motor vehicle under the influence of alcohol or drugs, reckless operation, hit skip, vehicular homicide, speeding, drag racing, willfully fleeing or eluding police, operating an unsafe vehicle, driving without a license, driving under suspension, passing a school bus receiving or discharging passengers, or any other traffic offense, excluding parking and equipment violations?
  6.    Yes    No    Have you ever been involved in a traffic accident? (If yes, please provide a detailed account of each incident beginning with the most recent first)
  7.    Yes    No    As an adult, have you ever stolen anything?
  8.    Yes    No    Have you ever brought or sold property that you knew was stolen?
  9.    Yes    No    Has your driver's license ever been suspended or revoked?
  10.    Yes    No    Have you ever been committed to any penal institution as a result of either a felony or misdemeanor conviction?
  11.    Yes    No    Are you presently under indictment or a defendant in any pending criminal, traffic or civil action?
  12.    Yes    No    Have you ever used any hallucinogens such as marijuana, L.S.D., hashish, mescaline, P.C.P., T.H.C., peyote, P.C.E., T.C.P., angel dust, or any of their derivatives, etc? (If yes – list age of first and last use and total number of times used)
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13. Yes No Have you ever used powder or crack cocaine?  
(If yes – list age of first and last use and total number of times used)
14. Yes No Have you ever used any narcotics such as heroin, opium, morphine, codeine, meperidine, ketamine, methadone, or any of their derivatives such as Darvon, Lomotil, etc? (If yes – list age of first and last use and total number of times used)
15. Yes No Have you ever used any prescription drugs such as barbiturates, amphetamines, valium, librium, ritalin, (uppers/downers) etc, without a doctor's prescription? (If yes – list age of first and last use and total number of times used)
16. Yes No Have you ever used any prescribed medications for purposes other than that for which they were originally prescribed or intended?  
(If yes – type of medication and the exact dates and circumstances of all incidents of misuse)
17. Yes No Have you ever used what are described as designer drugs, i.e., substances that are chemically altered in make-up but which give the same effect as illicit drugs, such as ecstasy, AMF (Fentanyl Nitrate) or GMB, etc?  
(If yes – list age of first and last use and total number of times used)
18. Yes No Have you ever used methamphetamine, or any product containing ephedrine in amounts different that instructed by the package directions?  
(If yes – list age of first and last use and total number of times used)
19. Yes No Have you ever used any anabolic steroid such as Dianabol, Anadrol, Equipose, Android-25, Winstrol, Finajet, Depo-Testosterone, or any of their derivatives, etc.? (If yes – list age of first and last use and total number of times used)
20. Yes No Have you ever sold, been party to the sale, or in any way been financially rewarded due to the sale of any controlled substances or prescription drugs or any other substances purported to be a controlled substance?
21. Yes No Have you ever provided an illegal drug to another person with or without their knowledge. This includes surreptitiously giving a "date-rape" drugs (rohypnol, etc.) to another person, any illegal drug to an acquaintance, or alcohol to a minor?
22. Yes No Have you ever been involved in glue sniffing or used any other such
23. Yes No Are you addicted to or use alcohol excessively or suffer from any alcohol related problems, or received any related treatments?
24. Yes No Have you ever applied for and received unemployment compensation, the amounts of which you were not eligible to receive?
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VILLAGE OF PERRY POLICE  
BACKGROUND INVESTIGATION AND GUIDELINES FOR DISQUALIFICATION

Each candidate for the position of Police Officer with the Village of Perry is required to undergo a background investigation, truthfulness and psychological evaluation.

If during the background investigation, interview, or truthfulness examination, problems are admitted by the applicant or are discovered of a disqualifying nature, the applicant will be eliminated from further consideration.

Reasons for disqualification include, but are not limited to the following:

1. Narcotics or drug usage. Having a past history of illegal use of narcotics, i.e., Morphine, Codeine, Heroin, Cocaine, Dilaudid, and Demerol, or the use of hallucinogens, i.e., Hashish, L.S.D., Extasy, Marijuana, T.C.H. and P.C.P., or abuse of dangerous drugs, i.e., Barbiturates, Amphetamines, or any other prescription drug. Drug abuse would include the use of drugs without a prescription or sniffing of glue, paint thinner, or other chemical agents for the purpose of obtaining a state of intoxication.

Minor experimentation with Marijuana (10 times or less) more than two (2) years prior to application is not a factor of ineligibility. Minor experimentation with Marijuana (10 times or less) within the two (2) years prior to application is grounds for removal from further consideration.

Minor experimentation with illegal drugs (5 times or less) other than Marijuana or abuse of legal drugs more than five (5) years prior to application is not a factor of ineligibility, but during the first year of employment, if hired, the person must be willing to submit to two (2) random drug tests.

Any use of Marijuana of more than eleven (11) times is grounds for ineligibility. Any use of illegal drugs other than Marijuana or the abuse of legal drugs which is within the last five (5) years prior to application or in which the use is over five (5) times shall be grounds for ineligibility. Any illegal selling of drugs of any type shall be grounds for ineligibility.

2. Immoral Conduct/Disorderly Conduct. This includes conduct or court convictions in, but not limited to the following areas:
  - a) Promoting, procuring, compelling, soliciting or engaging in prostitution.
  - b) Illegal sexual conduct with a minor.
  - c) Sexual imposition (molesting).
  - d) Importuning.
  - e) Voyeurism (peeping tom).
  - f) Public indecency (committing sex acts in public).
  - g) Obscenity – Disseminating matter harmful to juveniles and pandering obscenity (printed materials).
  - h) Incest (sexual relations with relatives nearer than cousin).
  - i) Convicted of three or more misdemeanors, excluding traffic, of any nature.

3. Felony convictions. Any conviction for a crime, the penalty for which could result in a term of one year or more in the penitentiary.

4. Drinking problem. Drinking problems, are described as using alcoholic beverages to the point where serious side effects are resulting, such as family or financial problems, being arrested for intoxication more than one time, health problems, psychiatric problems, etc.
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5. Excessive traffic violations. Having more than two (2) moving traffic violations within the past year or been under suspension through the violation point system in the past six (6) years.
6. Petit theft. Having conviction record of more than one theft not amounting to a felony, or evidence found through the polygraph or an admission of thefts which tend to show a pattern over a period of time.
7. Falsification. Any deliberate falsehood or attempt to conceal information pertaining to the qualifications for employment.
8. Poor military records. Having been dishonorably discharged from the military service for reasons related to the job of Public Safety Officer.
9. Abuse of political influence. Has used or threatened to use political influence in securing employment.
10. Poor employment records. A past employment record showing excessive absenteeism, poor quality of production, excessive tardiness, inability to get along with fellow employees or inability to follow orders.
11. Gambling problems. Has a history of convictions for gambling, associates with known gamblers, or has personal problems as a result of gambling.
12. Financial problems. Has a history of garnishments, lawsuits, bankruptcy, etc. A definite poor risk credit, showing a lack of honesty, integrity and maturity in taking care of obligations.
13. Mental disorders. Having a mental disorder evidenced by having been a patient in a mental institution, or received treatment as an outpatient for mental disorders, or having had treatment by a private psychiatrist.
14. Failure to support one's family. Failure to provide proper support for any member of the immediate family for which one was legally responsible or failure to carry out the mandate of any court of domestic relations with reference to child support or support of spouse or exspouse.
15. Compensation fraud. Using deception or dishonesty to obtain benefits such as, but not limited to, welfare, ADC, Medicaid, unemployment compensation, or workers' compensation.
16. Not being a United States Citizen.
17. Vision deficiency. Worse than 20/70 uncorrected vision or 20/20 corrected vision. Less than normal vision field.
18. Failure to appear for any phase of the selection process.