

RESOLUTION NO. 40-2026

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A SUPPLEMENTAL CONTRACT WITH CIVIL AND ENVIRONMENTAL CONSULTANTS, INC. FOR ADDITIONAL ENGINEERING SERVICES RELATED TO THE 2025 CENTER ROAD DRAINAGE IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS, Council previously adopted Resolution No. 44-2025, authorizing a contract with Civil and Environmental Consultants, Inc. ("CEC") for construction administration and inspection services for the 2025 Center Road Drainage Improvements Project; and

WHEREAS, additional unanticipated engineering services are now required to successfully complete said project; and

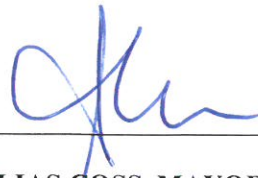
WHEREAS, Council finds it in the best interest of the Village to authorize the Mayor and Fiscal Officer to enter into a supplemental contract with CEC, in accordance with the supplemental proposal attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF PERRY, COUNTY OF LAKE, STATE OF OHIO:

SECTION 1. That the Mayor and Fiscal Officer are hereby authorized and directed to enter into a supplemental contract with Civil and Environmental Consultants, Inc. for additional engineering and construction administration services related to the 2025 Center Road Drainage Improvements Project. This agreement shall be in accordance with the supplemental proposal attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. That all formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and all deliberations of this Council, or any of its Committees, which resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Village of Perry, to ensure timely continuation of construction administration services for the 2025 Center Road Drainage Improvements Project, and shall be in full force and effect immediately upon its passage.



ELIAS COSS, MAYOR

ADOPTED: September 10, 2026

ATTEST: John H. Roskos
JOHN H. ROSKOS, FISCAL OFFICER

FIRST READING 9/10/26
SECOND READING Rules Suspended
THIRD READING _____



Civil & Environmental Consultants, Inc.

AUTHORIZATION FOR ADDITIONAL SERVICES

Client Name: Perry Village, Ohio **Contact:** Mr. Elias Coss
Address: 3758 Center Rd **Client Phone:** 440-259-2671
Perry Village, OH 44081 **Client Email:** ecoss@perryvillageohio.gov
Date: 8/31/2026
Request No.: 1 **CEC Project Manager:** Jeff Henfling, PE
CEC Project: 336-521 **Task:** 1000
Project Name: Construction Administration & Observation for Center Rd Drainage Improvements
Location: Perry Village, OH

Proposed Scope of Services:

CEC performed additional construction administration and construction observation services above the original scope and budget during the Center Rd (and Green/Thompson) Drainage Improvements project. The project is mostly complete, with only permanent pavement repairs to be completed, and a final pay request from the contractor to be reviewed and submitted.

Reason(s) for Additional Services and Impacts to Schedule:

Many underground utility conflicts were discovered during construction, which required additional evaluation, coordination, and schedule to the project. CEC's original scope and budget accounted for the project to take 4 months; however, the project is now over a year past the award of the contract.

The contractor for the drainage project is currently working on Green Street under a separate contract for a waterline replacement. The drainage project was substantially completed in July 2026. The remaining construction work in the drainage project is expected to be fully complete by October, as waterline work is being performed prior to pavement repairs stemming from the drainage project.

CEC Principal Signature: _____

Estimated Additional Fee: \$1,782.71

Please provide a signature below authorizing CEC to proceed with the additional services. Upon receipt, CEC will begin the additional services under the Terms and Conditions of our initial Agreement for the additional fee identified above.

Client Authorized Signature: _____

Date: 9/14/26



September 4, 2026

John Roskos – Chief Fiscal Officer
Perry Village
3758 Center Rd
Perry Village, Ohio 44081

Subject: Addendum to Modification Request dated August 31, 2026
2025 Center Road Drainage Improvements, Construction Administration
and Construction Inspection
CEC Project 336-521

Dear Mr. Roskos:

Civil & Environmental Consultants, Inc. (CEC) is pleased to provide Perry Village (the Village) with additional justification for the modification request for additional budget for the construction administration and construction inspections (CA/CI) for 2025 Center Road Drainage Improvements project. An additional budget modification request of \$1,782.71 was sent to Perry Village on August 31, 2026. As requested, CEC is providing the following justification for requesting the additional amount:

- The original scope and budget for construction administration and observation services were provided in a proposal to the Village dated July 15, 2025. This proposal made the following assumptions:
 - Construction would be completed in 4 months.
 - CEC would provide part-time inspection for 2.5 days per week.
 - CEC would provide up to 8 project manager site visits.
- Actual project results:
 - Construction is 99% complete as of July 2026- pavement repairs are planned to be made in October 2026 with the Green Street waterline project.
 - Therefore, actual project schedule lasted 12+ months
 - CEC performed 33 part-time inspections (i.e., field reports)
 - CEC's project manager performed 5 site visits
- The driving factors for the lengthened schedule were a) the need for Enbridge to relocate their gas line, and b) for other utility conflicts to be addressed (telecom, LCDU water).

- Looking back at the design schedule, the only way for these items to have been addressed sooner would have been to delay the bidding of the project. The design could not have started sooner, as the field survey was postponed to spring 2025 due to a snowy winter. The project was bid in summer of 2025, as the OPWC-funding required our project to get started.
- As this is a drainage project, and drainage pipes must have slope, the upstream and downstream elevations were constrained by the bottom of the creek and surface elevations. This gave the design very little flexibility, thus making utility conflicts so important to address prior to construction.
 - Enbridge: CEC coordinated with Enbridge on their relocation plans. Enbridge was supposed to be completed by December, but they weren't complete until February.
 - Telecom & LCDU conflicts: Field markings of LCDU's lines were not correct. The project team only learned of where the waterline was located upon the contractor performing test digs. The Kinetic telecom/fiber line was not marked in the field during the initial survey prior to design. A Kinetic vault hindered options for the storm sewer installation. The contractor was not ready with all the utility conflicts addressed to begin work until May 2026.
- To address the utility conflicts, CEC's engineering team spend a significant amount of time above and beyond what could have been reasonably anticipated, re-evaluating options to be able to install the drainage line. Several iterations were made based on new information, new test pits, etc.
- A design team could have only anticipated the utility conflicts if a Subsurface Utility Locating (SUL) Level A survey was performed prior to the project. This was not performed, as on most local projects, the significant cost to perform this physical investigation does not outweigh the benefit. Most local projects can be field adjusted, as is the case for this project. Had we performed SUL, this cost would have been paid by the Village. Therefore
- Due to the project length, CEC has reviewed more contractor pay requests than anticipated, responded to more RFIs/ contractor questions, and provided more active project communication to stakeholders- all of which required more professional time.

In summary, as the project was lengthened, and additional work was required to get this project constructed, CEC's Project Manager balanced the on-site inspection needs with the previously spent budget (used during fall 2025 and spring 2026 to get to a design solution). Now that we are at the end of the project, we were unable to keep our costs from exceeding the original budget.

The hours spent on the project were valuable and beneficial to keeping this project moving. The project is mostly complete, and meets the design intent. CEC respectfully requests the Village to process the recent CEC invoice based on the professional services already received.

Mr. Roskos – Perry Village
CEC Project 336-521
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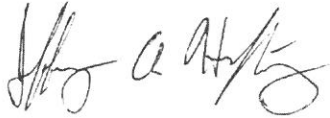
The following is a summary of the CA/CI contract budget:

Original Contract Amount:	\$60,500.00
Previous Modifications:	\$0.00
This Modification:	\$1,782.71
Total Authorized Amount:	\$62,282.71

We look forward to continuing to support the engineering needs of Perry Village. Should you have any questions or require additional information, please feel free to give me a call.

Sincerely,

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.



Jeff Henfling, P.E., CESSWI
Project Manager



Roger Jacobsen, P.E.
Principal